



# Health and Safety

# Organisational Chart

## The Board

Members are either voted in or allocated by councils.  
Responsible for planning and monitoring of health and safety.

## Clerk to the Board

Overall responsibility for implementing Board decisions on health and safety. – O Pantrey  
Monitored by / reports to the Board.

## H&S Competent Person

Is responsible for providing advice on H&S matters at all levels of the company.  
Aids managers in the creation of suitable health and safety documents. – O Pantrey

## Work Force

Responsible for themselves, their actions, and their inactions. Required to follow H&S guidelines set out by managers. Supervised by / reports to Team Leader and / or Clerk

## Works, Health and Safety Group

Made up of all levels of the company from Board to Workforce, representing all departments. Jointly discusses health and safety matters and reviews safety documents. Gives an equal voice regardless of position and allows Board members ideas to be linked with management and work force. Discusses accidents, near misses and preventative measures.

Board Members (1 per Board), UM (O Pantrey) and LM (P Haselhurst) Clerk, LM Works, Finance and Office Managers.

Work force representatives (1 per Board)

Devolved powers to make decisions regarding health and safety including recommendations to the finance committee on related expenditure.